

SKYLINE

**SKYLINE SURVEYORS
NEW BUILD SNAGGING
INSPECTION**

DESKTOP AND APP USER GUIDE

Start by clicking here



FEBRUARY 2023 ©



DESKTOP

<https://www.skylinesurveyors.co.uk/>



SKYLINE

Email us
info@skylinesurveyors.co.uk

Call us
0330 2232 555

Home for... About News Blog Contact

Skyline Login

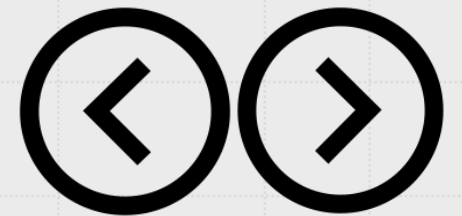
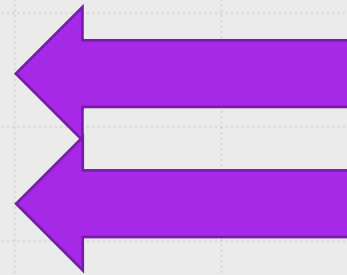
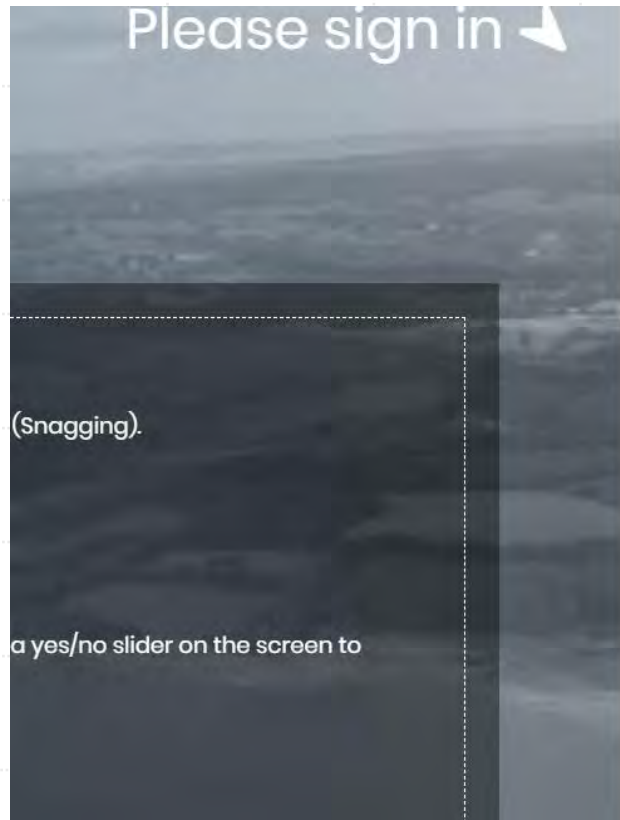
✓ Welcome to Skyline

**Designed by surveyors,
for surveyors.**

RICS
TECH PARTNER

- Surveyors →
- Student Surveyors →
- Home Buyers →
- Property Professionals →
- Landlords →







Main Menu

You are logged in as "training id 10"

- + New survey
- ✓ Active surveys
- 📁 SkyDocs
- 🛒 Account transactions and top-up
- 👤 Edit personal details
- 🗣️ Support
- 🚪 Logout
- 📄 Help
- 🤖 Don't Panic! Last Screen Data...





[Home](#) [Active Surveys](#) [Manage Account](#)

Skyline New Report Menu

Account : RPSA Surveyor

Click on a survey image to select survey type

 BUILDING SURVEY

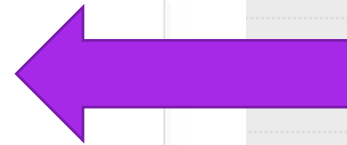
 HOME BUYER SURVEY

 BUY TO LET SURVEY

 SINGLE DEFECT REPORT

 INVESTMENT REPORT

 NEW BUILD REPORT





Skyline New Report Menu

Account : RPSA Surveyor

Click on a survey image to select survey type



**BUILDING
SURVEY**



**HOME BUYER
SURVEY**



**BUY TO LET
SURVEY**



**SINGLE DEFECT
REPORT**



**INVESTMENT
REPORT**



**NEW BUILD
REPORT**

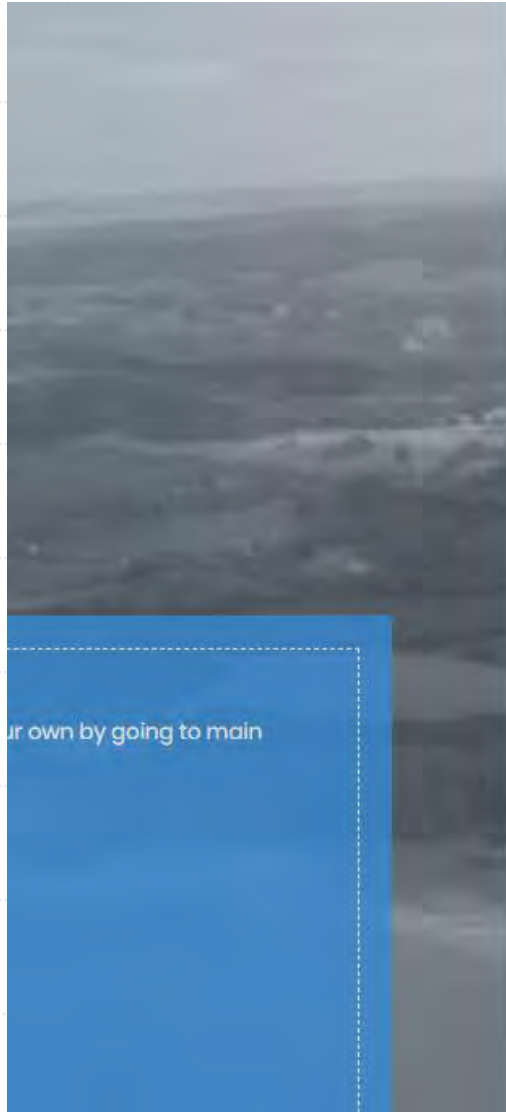


Property Details

Address line 1	<input type="text" value="Flat 4"/>
Address line 2	<input type="text" value="3 Acacia Avenue"/>
Address line 3	<input type="text"/>
Town	<input type="text" value="Anytown"/>
Postcode	<input type="text" value="AN1 TW4"/>
Date of survey	<input type="text" value="09/02/2023"/>
Client name	<input type="text" value="Mr & Mrs Jones"/>
Surveyor reference	<input type="text" value="12345"/>

[Purchase and Create a Report](#)





Main Menu











You are logged in as ""

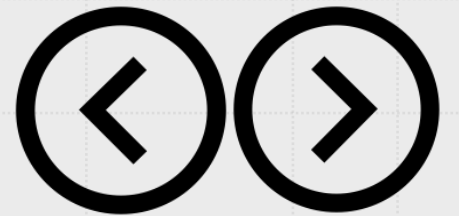
- + New survey
- ✓ Active surveys
- 📁 SkyDocs
- 🛒 Account transactions and top-up
- 👤 Edit personal details
- 🗣️ Support
- 🔗 Logout
- 📘 Help
- 🤖 Don't Panic! Last Screen Data...





[Home](#) [New Survey](#) [Restore Last Lodged](#) [Support](#) [Logout](#) [Help](#)

 <p>BS TEMPLATE Skyline Ref : 99998 Type : BS Your Ref : Template Level 3</p> <p>Survey Date : 0000-00-00</p> <p>Edit Address</p>	 <p>L2 TEMPLATE Skyline Ref : 99997 Type : HB Your Ref : Template Level 2</p> <p>Survey Date : 0000-00-00</p> <p>Edit Address</p>	 <p>Skyline Ref : 26592 Type : SNAG Your Ref : 12345 Flat 4 3 Acacia Avenue</p> <p>Anytown AN1 TW4 Survey Date : 2023-02-00</p> <p>Edit Address</p>	 <p>Skyline Ref : 26323 Type : SNAG Your Ref : SNAG Wed 25I</p> <p>Survey Date : 2023-01-13</p> <p>Edit Address Print SN</p>	 <p>Skyline Ref : 26135 Type : SNAG Your Ref : JAN WE TESTING</p> <p>Survey Date : 2022-12-02</p> <p>Edit Address Print SN</p>	 <p>Skyline Ref : 25584 Type : L2 BTL Your Ref : Test</p> <p>Survey Date : 2022-12-02</p> <p>Edit Address Print SN</p>
 <p>Skyline Ref : 23779 Type : DEF Your Ref : Sample only NOT FOR DISTRIBUTION SAMPLE REPORT ONLY THIS REPORT IS INTENDED AS AN EXAMPLE OF THE TYPE OF INFORMATION THAT WILL BE INCLUDED</p> <p>Survey Date : 2022-09-14</p> <p>Edit Address</p>	 <p>Skyline Ref : 22466 Type : INV Your Ref : DNW1 Ide Hill Road</p> <p>Edenbridge TN8 7PW Survey Date : 2022-07-25</p> <p>Edit Address</p>	 <p>Skyline Ref : 22465 Type : SNAG Your Ref : SNAG</p> <p>Survey Date : 2022-07-25</p> <p>Edit Address Print SN</p>	 <p>Skyline Ref : 22457 Type : BS Your Ref : SAMPLE SURVEY</p> <p>SAMPLE</p> <p>Survey Date : 2022-07-25</p> <p>Edit Address</p>		





Skyline - Edit Address Details

Home Active Surveys



Property Details

Flat 4

3 Acacia Avenue

Address Line 3

Town

Anytown

Postcode

AN1 TW4

Client Name

Mr and Mrs Jones

Surveyor Reference

12345

Date of Survey

09/02/2023

Conflicts of Interest?

There are no known relevant conflicts of interest

Specific Exclusions?

There are no areas of the property excluded from the extent of the inspection at the request of the client

Tenure (Only affects extra information printed in report)



Freehold



Leasehold

Re-Instatement Cost and/or Valuation with this Level 2 Survey



Re-Instatement Only



Valuation Only

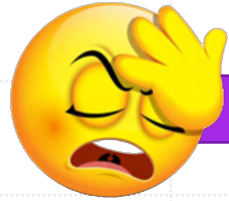


Re-Instatement and Val



Neither

Update Address Details



2

4

5

Property Details

Address Line 1

Flat 405

Address Line 2

3 Acacia Avenue

Address Line 3

3



Update Address Details

Property Details

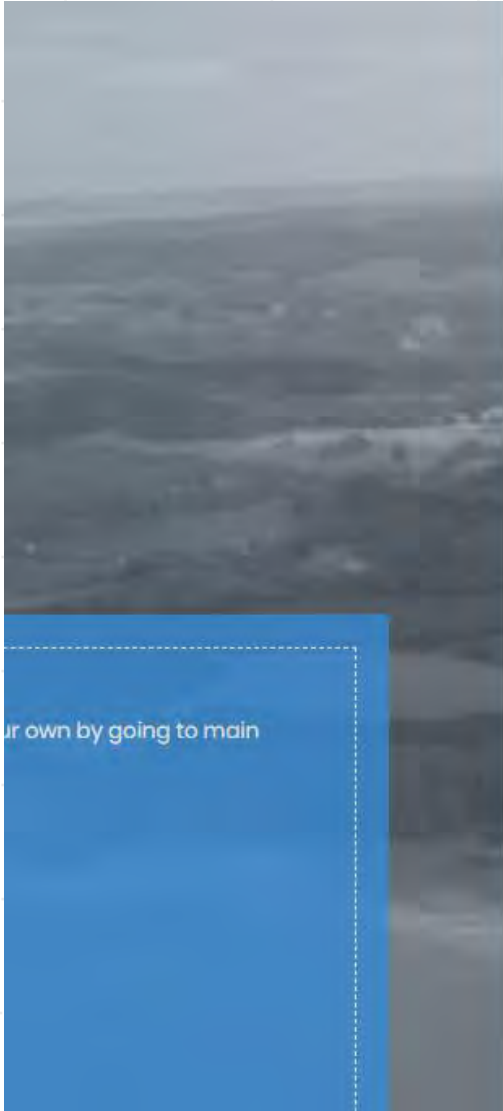
Address Line 1

Address Line 2

Address Line 3

1





Main Menu

You are logged in as ""

- + New survey
- ✓ Active surveys
- 📁 SkyDocs
- 🛒 Account transactions and top-up
- 👤 Edit personal details
- 🗣️ Support
- 🚪 Logout
- 📘 Help
- 🤖 Don't Panic! Last Screen Data...





[Home](#)


[New Survey](#)

[Restore Last Lodged](#)


[Support](#)

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[Help](#)


BS TEMPLATE
Skyline Ref : 99998 Type : BS
Your Ref :
Template
Level 3


Survey Date : 0000-00-00
[Edit Address](#)


L2 TEMPLATE
Skyline Ref : 99997 Type : HB
Your Ref :
Template
Level 2


Survey Date : 0000-00-00
[Edit Address](#)


Skyline Ref : 26559 Type : SNAG
Your Ref : 12312
Flat 4
3 Acacia Avenue

Anytown
AN1 TW4
Survey Date : 2023-01-25
[Edit Address](#) [Print SN](#)


Skyline Ref : 26323 Type : SNAG
Your Ref :
SNAG Wed 251


Survey Date : 2023-01-25
[Edit Address](#) [Print SN](#)


Skyline Ref : 26135 Type : SNAG
Your Ref :
JAN WE TESTING


Survey Date : 2023-01-13
[Edit Address](#) [Print SN](#)


Skyline Ref : 25584 Type : L2 BTL
Your Ref :
Test

Survey Date : 2022-12-02
[Edit Address](#) [Print SN](#)


Skyline Ref : 23779 Type : DEF
Your Ref : Sample only
NOT FOR DISTRIBUTION
SAMPLE REPORT ONLY
THIS REPORT IS INTENDED AS AN
EXAMPLE OF THE TYPE
OF INFORMATION THAT WILL BE
INCLUDED


Survey Date : 2022-09-14
[Edit Address](#)


Skyline Ref : 22466 Type : INV
Your Ref :
INV1
Ide Hill Road

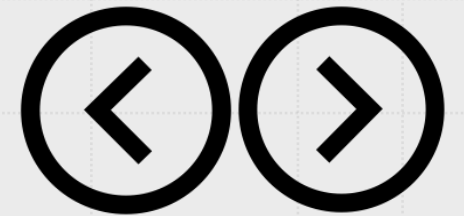
Edenbridge
TN8 7PW
Survey Date : 2022-07-25
[Edit Address](#)


Skyline Ref : 22465 Type : SNAG
Your Ref :
SNAG

Survey Date : 2022-07-25
[Edit Address](#) [Print SN](#)


Skyline Ref : 22457 Type : BS
Your Ref :
SAMPLE SURVEY

SAMPLE
Survey Date : 2022-07-25
[Edit Address](#)





NEW BUILD REPORT

Report Number: 12345 26992 | Property Address: Flat 1, 3 Acacia Avenue, Anytown, AN1 1W1

Home Active Surveys Support

Save Data Previous Next Review Report Lodge Final

General Property

Parties Present
The site manager was present during the inspection.

Property Type
House

Property Form
Semi

Type of construction and materials used
Brick Cavity
Brick Solid
Timber Frame
Steel
Concrete
MMC - Modern Method of Construction
Other

Room Configuration

Reception	Kitchen	Utility	Hall	Bedrooms	Bath/Showers/Vic	Landing	Loft	Other
2	1	1	1	4	2	1	1	

Floor Area (approx)
125

Heating
Gas CH to radiators

Garaging
YES Single - Attached

Weather Conditions
Dry and sunny

Report Sections

General Data Fields

- 1. Background and Property Config
- General Questions
 - 2.1 Surveyor Checklist
 - 2.2 Public Information - Environment
 - 2.3 Public Information - General
 - 2.4 Conveyancing
- General Photos
- 3. General Photos
- Observations Usage
- 4. External
- 5. Grounds
- 6. Internal

Picture Report
From the APP = 0
From the Desktop = 0
Total Pictures = 0

Floor Area Converter widget (to help with Floor area field)

125 = 1345.00 Square Feet
Floor = Square Metree

Top of Page Save Data Previous Next Undo





NEW BUILD REPORT

Report Number : 12345 26592 | Property Address - Flat 4, 3 Acacia Avenue, Anytown, AN1 TW4

[Home](#) [Active Surveys](#) [Support](#)

[Save Data](#) [Previous](#) [Next](#)

[Review Report](#) [Lodge](#) [Help!](#)

Pictures Report

From the APP = 0
From the Desktop = 0
Total Pictures = 0

Report Sections

[General Data Fields](#)

1. Background and Property Config

[General Questions](#)

- 2.1 Surveyor Checklist
- 2.2 Public Information : Environment
- 2.3 Public Information : General
- 2.4 Conveyancing

[General Photos](#)

3. General Photos

[Observations \(Flags\)](#)

- 4. External
- 5. Grounds
- 6. Internal



Surveyor Checklist - General

Have you identified evidence of issues associated with :-

Health and Safety Issues - Any open excavations, discarded materials or trip hazards on the plot?

No

Surveyor notes

Any scaffolding on the plot?

Yes

Surveyor notes

Incomplete roads and footpaths? Lack of base layer installed (minimum)? Inadequate lighting?

No

Surveyor notes

General Site - is the site untidy?

No

Surveyor notes

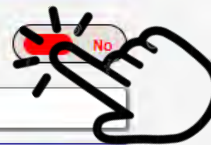
Was there sufficient natural daylight to complete the inspection without artificial light?

No

Surveyor notes

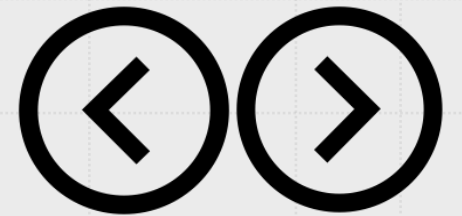


HELP!



No

Yes





NEW BUILD REPORT

Report Number : 12345 26592 | Property Address - Flat 4, 3 Acacia Avenue, Anytown, AN1 TW4

Home Active Surveys Support

Save Data Previous Next Review Report Lodge Help

SKYLINE Surveyor Checklist - General

Pictures Report
From the APP = 0
From the Desktop = 0
Total Pictures = 0

Report Sections

- General Data Fields
- 1. Background and Property Config
- General Questions
 - 2.1 Surveyor Checklist
 - 2.2 Public Information : Environment
 - 2.3 Public Information : General
 - 2.4 Conveyancing
- General Photos
- 3. General Photos
- Observations (Snags)
 - 4. External
 - 5. Grounds
 - 6. Internal

Have you identified evidence of issues associated with :-

Health and Safety Issues - Any open excavations, discarded materials or trip hazards on the plot? No

Surveyor notes

Any scaffolding on the plot? Yes

Surveyor notes

Incomplete roads and footpaths? Lack of base layer installed (minimum)? Inadequate lighting? No

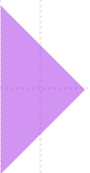
Surveyor notes

General Site - is the site untidy? No

Surveyor notes

Was there sufficient natural daylight to complete the inspection without artificial light? No

Surveyor notes





NEW BUILD REPORT

Report Number : 12345 26592 ; Property Address - Flat 405, 3 Acacia Avenue, Anytown, AN1 TW4

Home Active

Save Data Previous Next Review Report Lodge Help

Insert a photo position

General Photos

Drag and drop FULL size photos onto each box (no resizing required)

Report Sections

- General Data Fields
- 1. Background and Property Config
- General Questions
- 2.1 Surveyor Checklist
- 2.2 Public Information: Environment
- 2.3 Public Information: General
- 2.4 Conveyancing
- General Photos
- 3. General Photos
- Observations (Stage)
- 4. External
- 5. Grounds
- 6. Internal

A:Elevations

0. Caption here

Pos 1

A:Elevations

1. Caption here

Pos 1

B:Grounds

2. Caption here

Pos 1

B:Grounds

3. Caption here

Pos 1

Pics for report

Alan - Personal > Desktop > Pics for report

- IMG_2511 (Small).JPG
- IMG_2511.JPG
- IMG_2525.JPG
- IMG_2528.JPG
- IMG_2545 (Small).JPG
- IMG_2545.JPG
- IMG_2571.JPG
- IMG_2573.JPG





General Photos

Drag and drop FULL size photos onto each box (no resizing required) ?

Pictures Report
From the APP = 0
From the Desktop = 0
Total Pictures = 0

Report Sections

General Data Fields

1. Background and Property Config

General Questions

- 2.1 Surveyor Checklist
- 2.2 Public Information : Environment
- 2.3 Public Information : General
- 2.4 Conveyancing

General Photos

3. General Photos

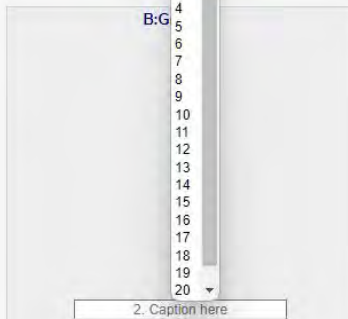
Observations (Snags)

- 4. External
- 5. Grounds
- 6. Internal



Type caption here

Pos 1
Delete 1 either



2. Caption here

Pos 1

A:Elevations

1. Caption here

Pos 1
Delete Insert another

B:Grounds

3. Caption here

Pos 1





General Photos

Pictures Report
From the APP = 0
From the Desktop = 0
Total Pictures = 0

Report Sections

- General Data Fields
 - 1. Background and Property Config
- General Questions
 - 2.1 Surveyor Checklist
 - 2.2 Public Information : Environment
 - 2.3 Public Information : General
 - 2.4 Conveyancing
- General Photos
 - 3. General Photos
- Observations (Snags)
 - 4. External
 - 5. Grounds
 - 6. Internal

A:Elevations

type caption here

Pos 1

Delete Insert another

B:Grounds

2. Caption here

Pos 1

1. Caption here

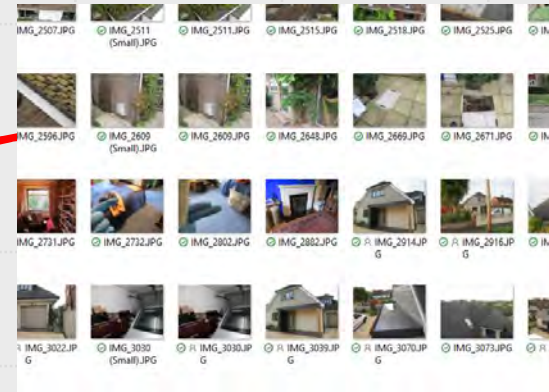
Pos 1

Delete Insert another

3. Caption here

Pos 1

Drag and drop FULL size photos onto each box (no resizing required) ?





APP



Skyline in the Field



Login

Test

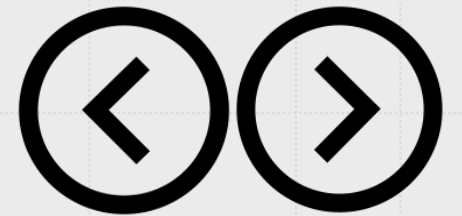
User Name

User@gmail.com

Password











User password

Version : 1.0.0 (42)



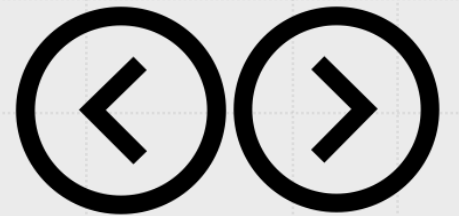


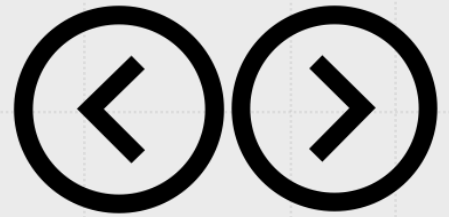
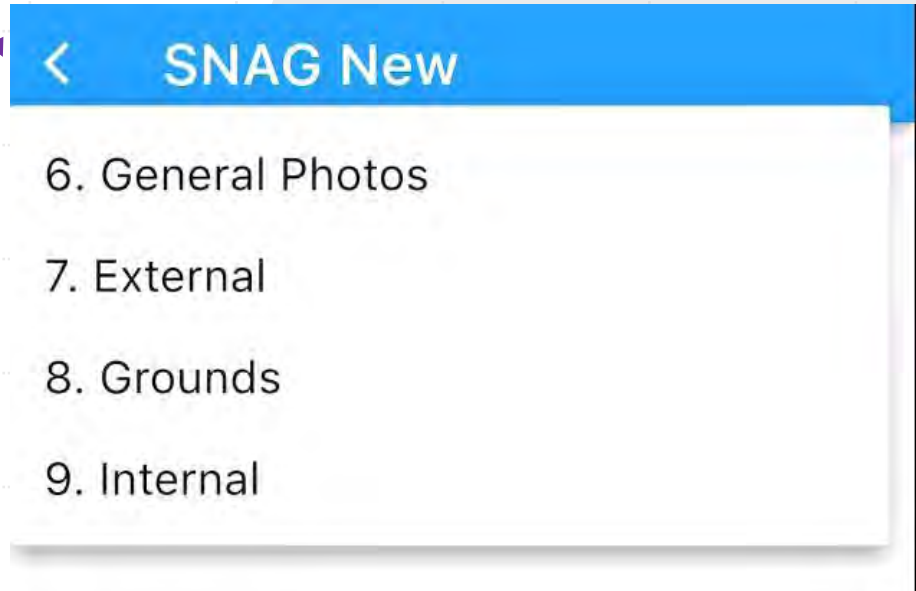
Pick Report

-  8 System Model 1
-  9 System Model 2
-  24322
-  24393 ING
-  25391
-  25602 Hil
-  25912
-  25947 Hilders Lodge Ide Hill Road Edenbridge
-  25967
-  26230 SNAG New



Upload 





< SNAG New
6. General Photos

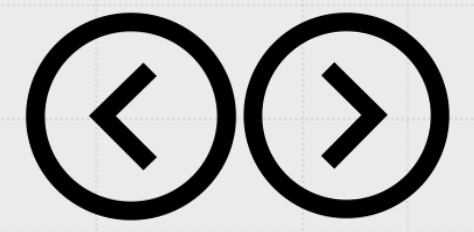
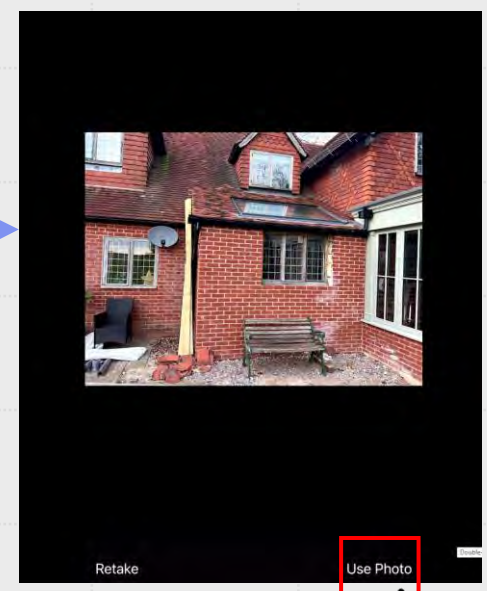
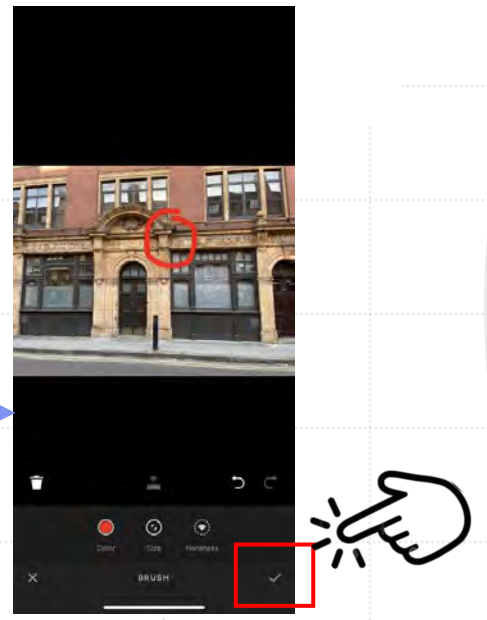
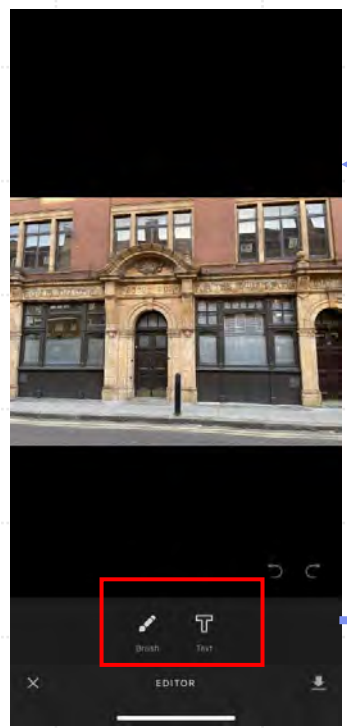


< General Photos Save



A:Elevations

- No image
- Pick Photo
- Take Picture
- Edit Picture



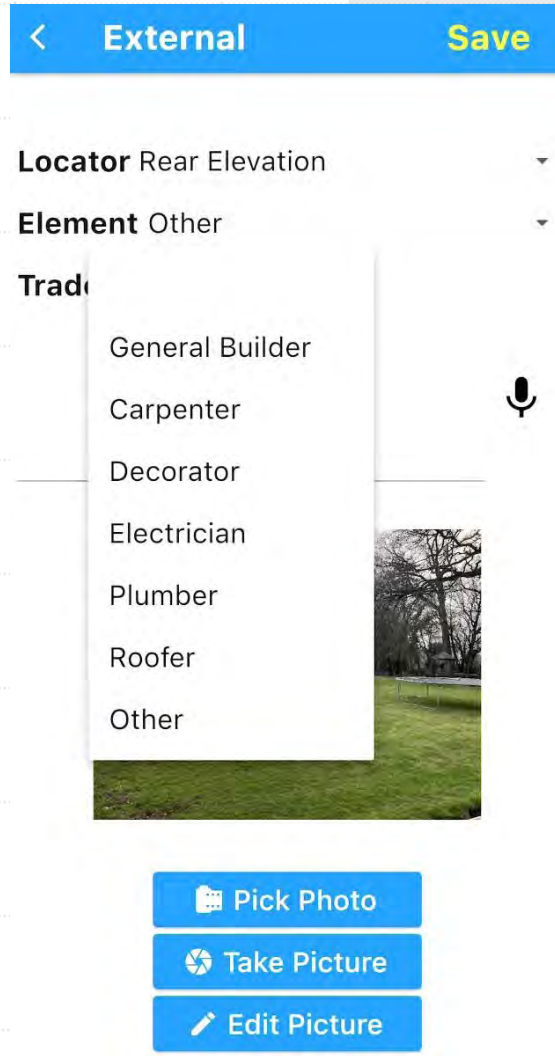
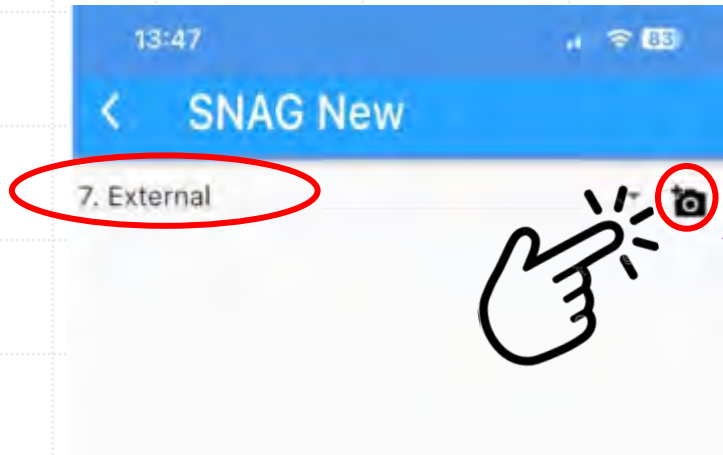


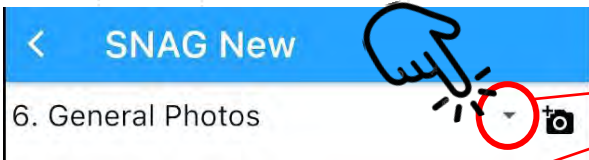
< General Photos Save

A:Elevations

Front Elevatio



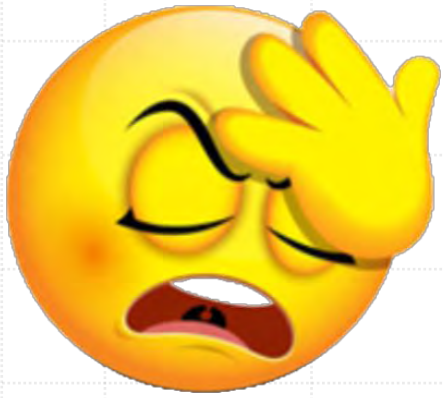




- 6. General Photos
- 7. External
- 8. Grounds
- 9. Internal

Section	Icon	Locator	Element	Trade
5. General Photos		Elevations Grounds Internal Rooms Services		
7. External		Locator Front Elevation Left Elevation Right Elevation Rear Elevation Other	Element Chimneys Roof Coverings Rainwater and above ground drainage Walls Windows and External Doors External Joinery and Finishes Porches Conservatories Other	Trade General Builder Carpenter Decorator Electrician Plumber Roofer Other
8. Grounds		Locator Front of Property Left of Property Right of Property Rear of Property Other	Element Garaging Outbuildings and Sheds General Grounds Common and Shared areas Drains External Services Other	Trade General Builder Carpenter Decorator Electrician Plumber Roofer Other
9. Internal		Locator Hall Kitchen Utility Room Boot Room Reception 1 reception 2 Reception 3 Reception 4 Reception 5 Stairs landing Bedroom 1 Bedroom 2 Bedroom 3 Bedroom 4 Bedroom 5 Bedroom 6 Bedroom 7 Bathroom 1 Bathroom 2 bathroom 3 Ensuite 1	Element Loft Space Ceilings Walls Floors Chimney Breasts, Fireplaces and Flues Built-In Fittings Bathroom and Sanitary Fittings Joinery Services	Trade General Builder Carpenter Decorator Electrician Plumber Roofer Other





< SNAG New

7. External

Rear Elevation

untidy garden
Trade : Other
Location : Rear Elevation
Element : Other

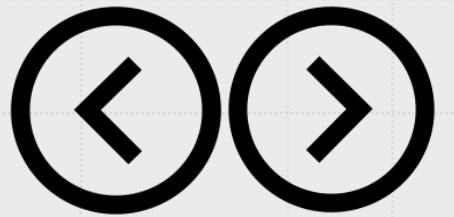
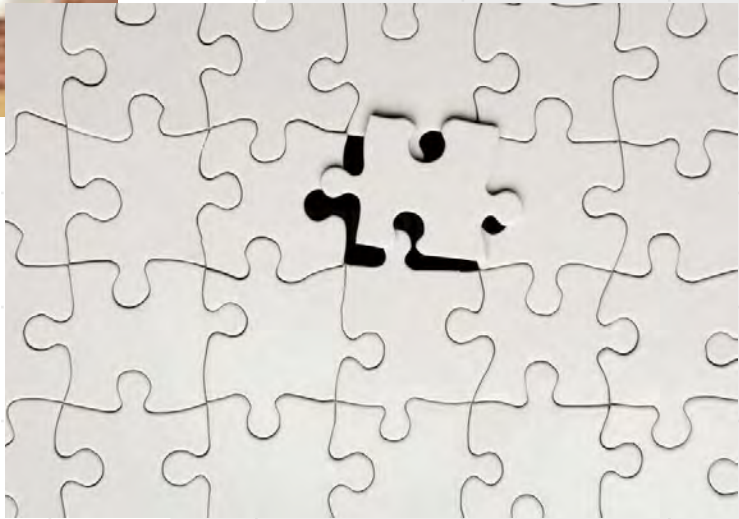
Wish to delete a photo ?

Confirm Delete











Are you sure you would like to delete this photo?

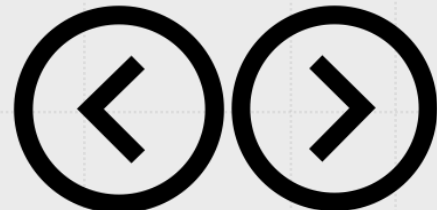
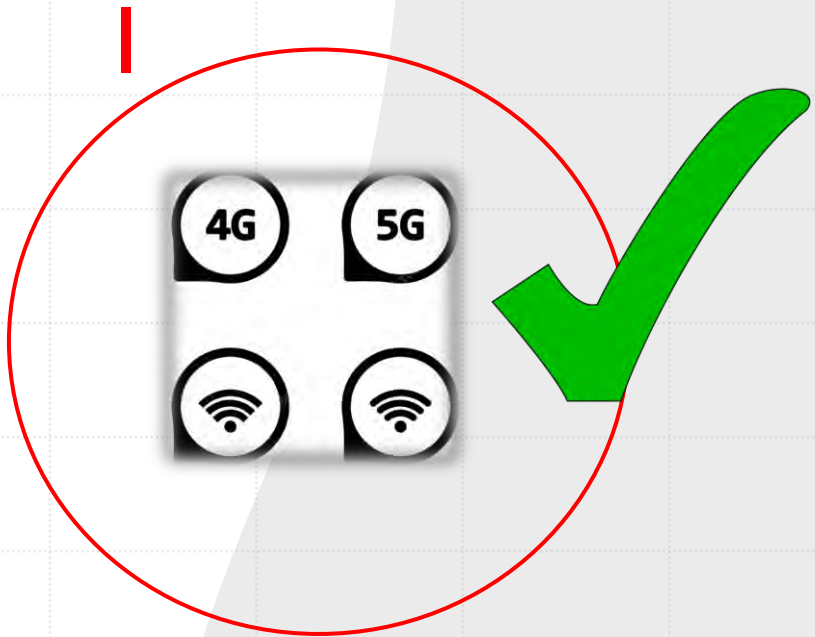
Cancel Delete

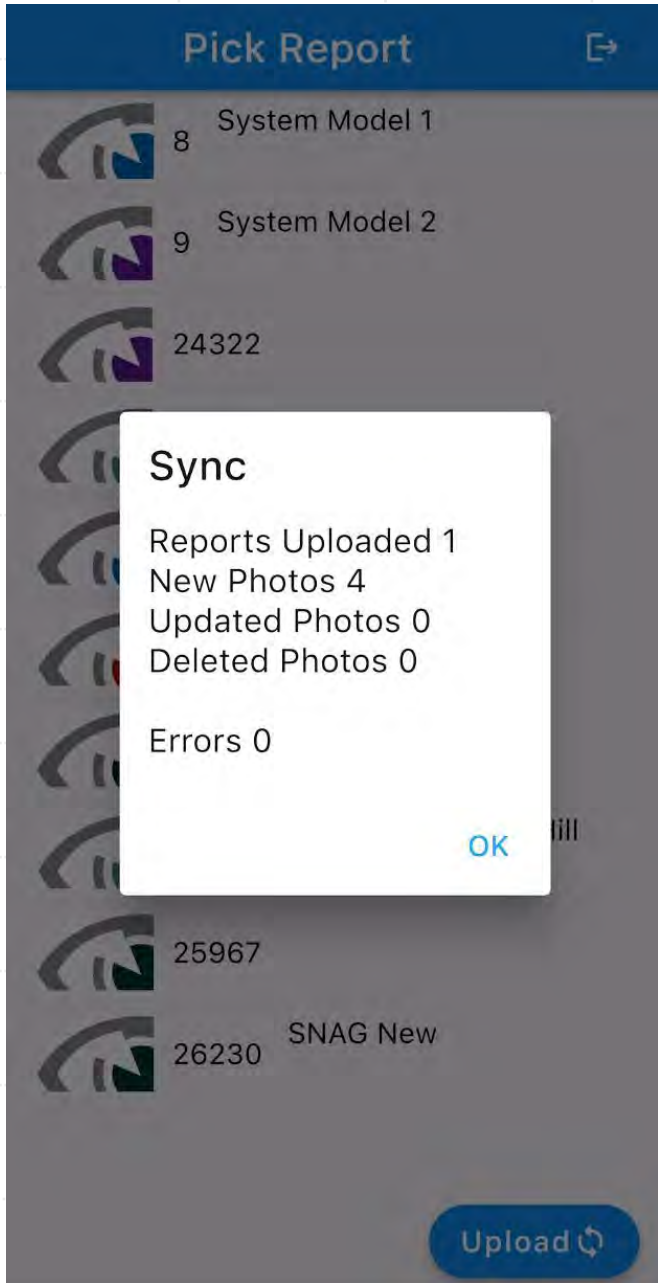


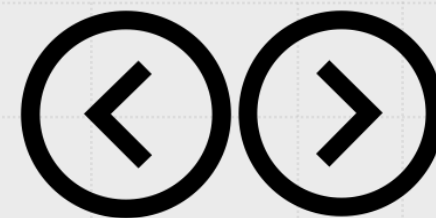


Pick Report 

-  8 System Model 1
-  9 System Model 2
-  24322
-  24393 ING
-  25391
-  25602 Hil
-  25912
-  25947 Hilders Lodge Ide Hill Road Edenbridge
-  25967
-  26230 SNAG New







NEW BUILD REPORT

Report Number : 12915 201912 ; Property Address : Flat-1, 3 Acacia Avenue Anytown, AV1 TW1

Home Active Surveys Support

Save Data Previous Next Review Report Lodge Final

Pictures Report
From the APP = 0
From the Desktop = 0
Total Pictures = 0

Report Sections

General Questions

1. Background and Property Config

General Questions

2.1 Surveyor Checklist
2.2 Public Information - Environment
2.3 Public Information - General
2.4 Conveyancing

General Photos

Observations (Snap)

3. General Photos

4. External
5. Grounds
6. Internal

General Property

Parties Present
Site manager was present during the inspection

Property Type
House

Property Form
Semi

Type of construction and materials used

Brick Cavity
Brick Solid
Timber Frame
Steel
Concrete
MMC - Massam Method of Construction
Other

Room Configuration

Reception	Kitchen	Utility	Hall	Bedrooms	Bath Shower WC	Landing	Loft	Other
2	1	1	1	4	2	1	1	

Floor Area (approx)
125

Heating
Gas CH for radiators

Garaging
YES Single - Attached

Weather Conditions
Dry and sunny

Floor Area Converter widget (to help with Floor area field)

125 = 1345.00 Square Feet.
Floor = Square Metres

Top of Page Save Data Previous Next Undo

Pick Report

8 System Model 1

9 System Model 2

24322

Sync

Reports Uploaded 1
New Photos 4
Updated Photos 0
Deleted Photos 0

Errors 0

OK

25967

26230 SNAG New

Upload



[Save Data](#) [Previous](#) [Next](#)




[Review Report](#)

[Lodge](#)

[Help!](#)

[Insert another Element](#)

 **Internal Observations**

Pictures Report

From the APP = 0
From the Desktop = 1
Total Pictures = 1

Drag and drop FULL size photos onto each box (no resizing required) ?

Report Sections

[General Data Fields](#)

1. Background and Property Config

[General Questions](#)

- 2.1 Surveyor Checklist
- 2.2 Public Information : Environment
- 2.3 Public Information : General
- 2.4 Conveyancing

[General Photos](#)

3. General Photos

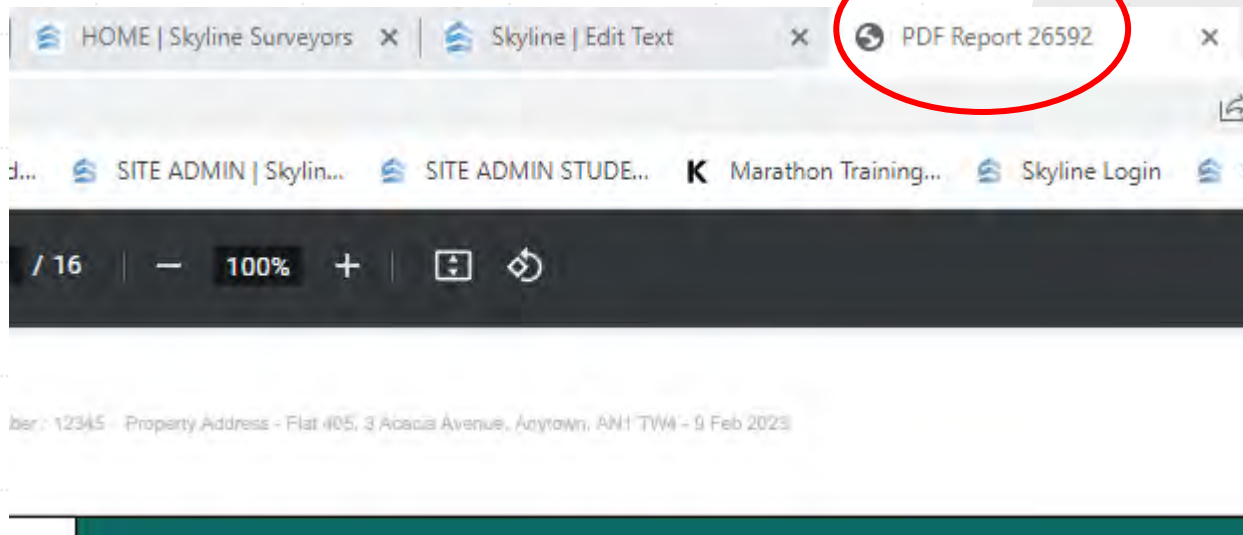
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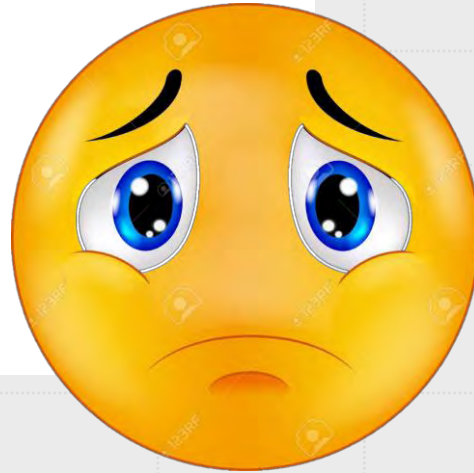
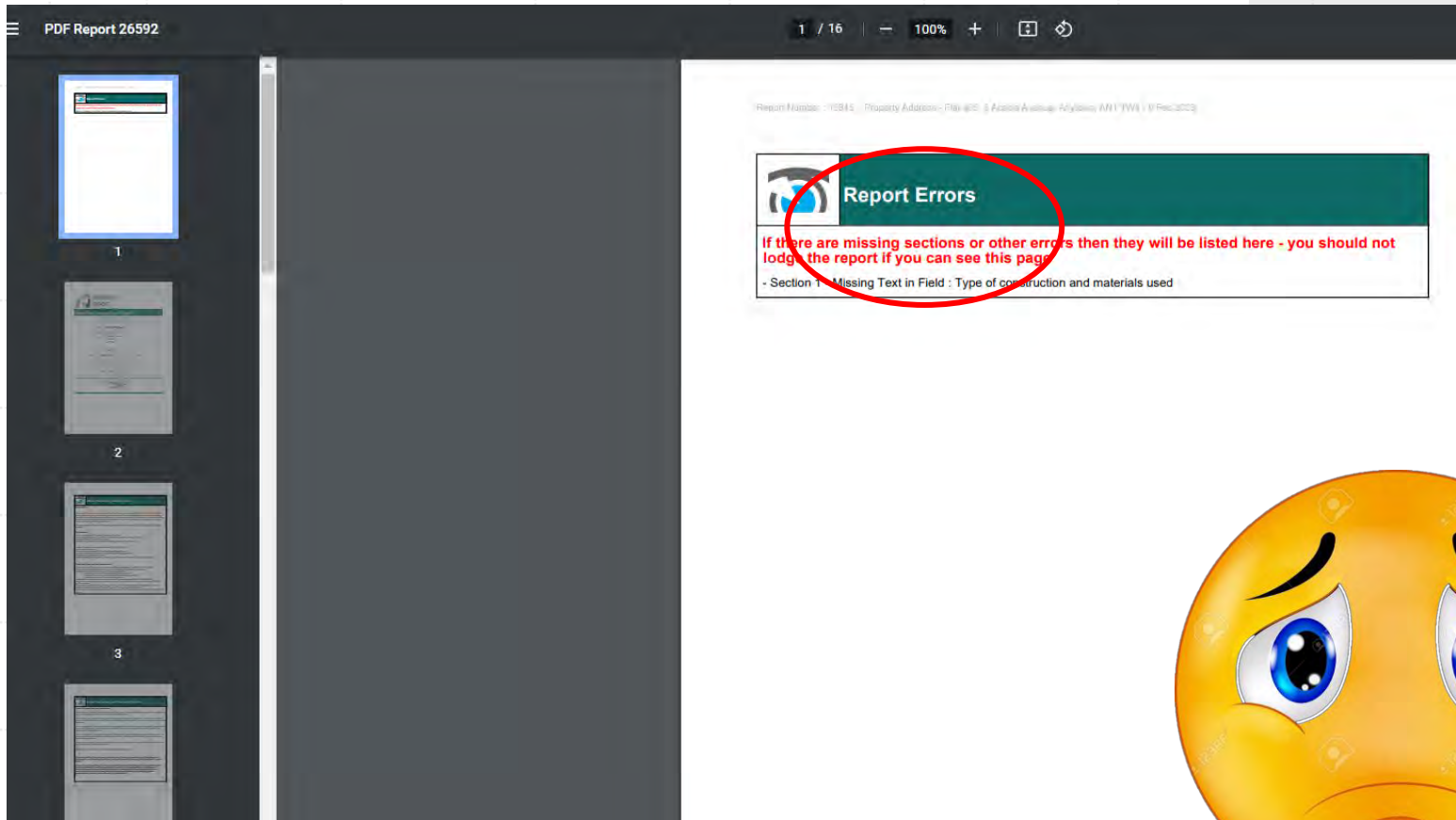
Room

Element

Trade







PDF Report 26592

2 / 16 | 100%

Report Number - 12345 | Property Address - Flat 405, 3 Acacia Avenue, Anytown, AN1 TW4 - 9 Feb 2023

NEW BUILD REPORT

New Build Inspection Report

CLIENT Mr and Mrs Jones
PROPERTY Flat 405
3 Acacia Avenue
Anytown
AN1 TW4

SURVEY DATE 9 Feb 2023
REF 12345

DRAFT COPY

1
2
3

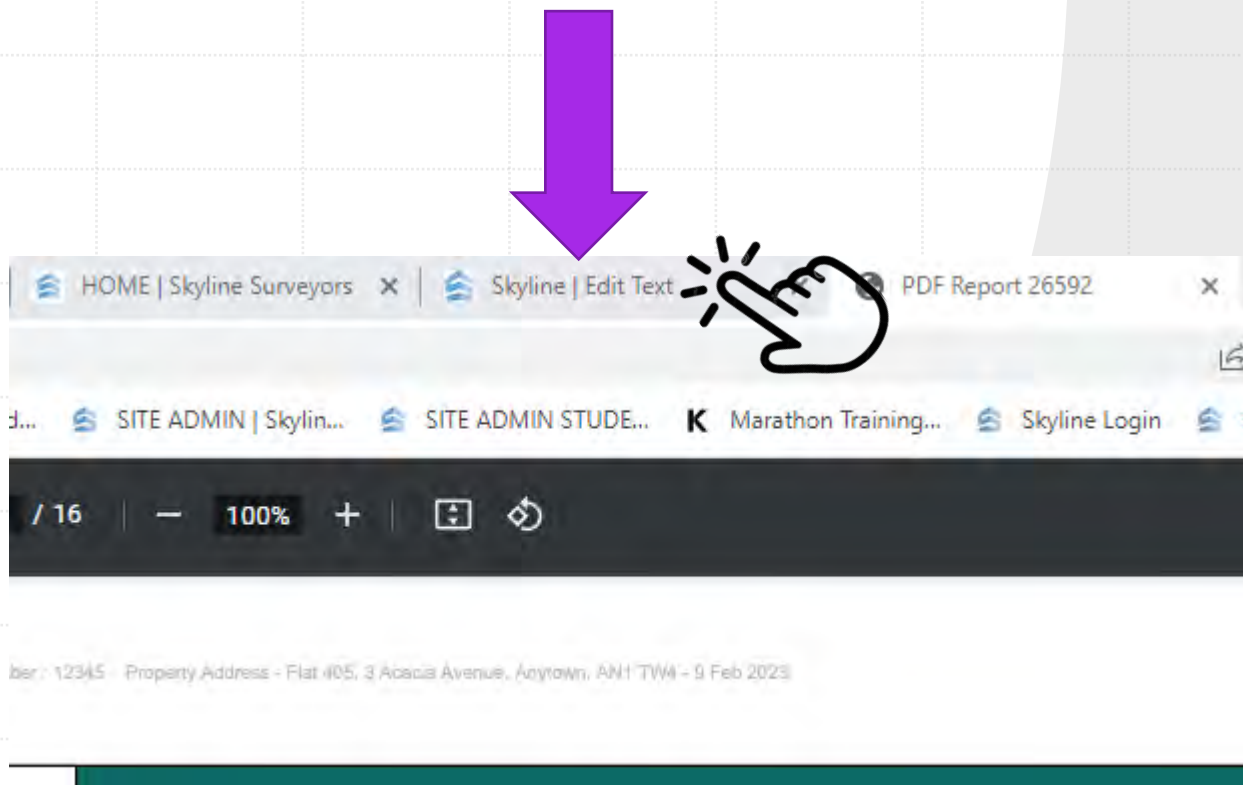


	1 : Hall 4 : Bedrooms 2 : Bath/Shower/WC 1 : Landing 1 : Roof Space : Other
Floor Area (approx)	125
Heating	Gas CH to radiators
Garaging	YES Single - Attached
Weather Conditions	Dry and sunny



2 : Surveyor Checklist





General Property

Parties Present
The site manager was present during the inspection

Property Type
House

Property Form
Semi

Type of construction and materials used

Room Configuration

Reception	Kitchen	Utility	Hall	Bedrooms	Bath/Shower WC	Landing	Loft	Other
2	1	1	1	4	2	1	1	

Floor Area (approx)
≈25

Heating
Gas CH to radiators

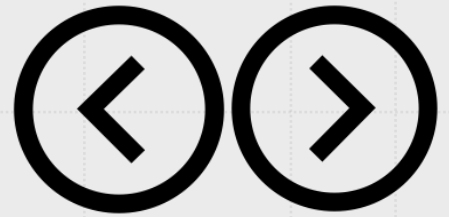
Garaging
YES Single - Attached



Heating
Gas CH to radiators

Garaging
YES Double - Detached

Weather Conditions





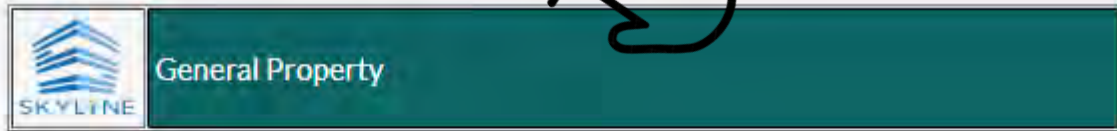
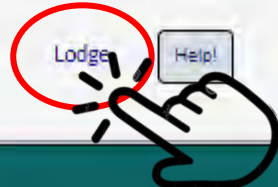


Report Number : 12345 26592 : Property : Flat 405, 3 Acacia Avenue,
Anytown, 7

Home Active Surveys

Save Data Previous Next

Review Report Lodge Help!



Pictures Report
From the APP = 0
From the Desktop = 1
Total Pictures = 1

Report Sections

[General Data Fields](#)

1. Background and Property Config

Parties Present

The site manager was present during the inspection

Property Type



Skyline | Lodge Report



Report Number : 12345 26592 : Property Address - Flat 405, 3 Acacia Avenue,
Anytown, AN1 TW4

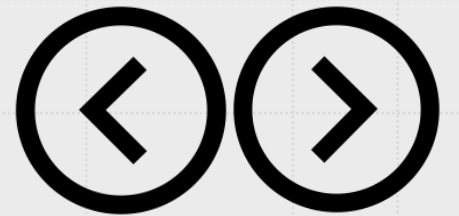
[Back to Survey](#)

[Home](#)

[Active List](#)

[Logout](#)

Lodge



Skyline | Lodge Report

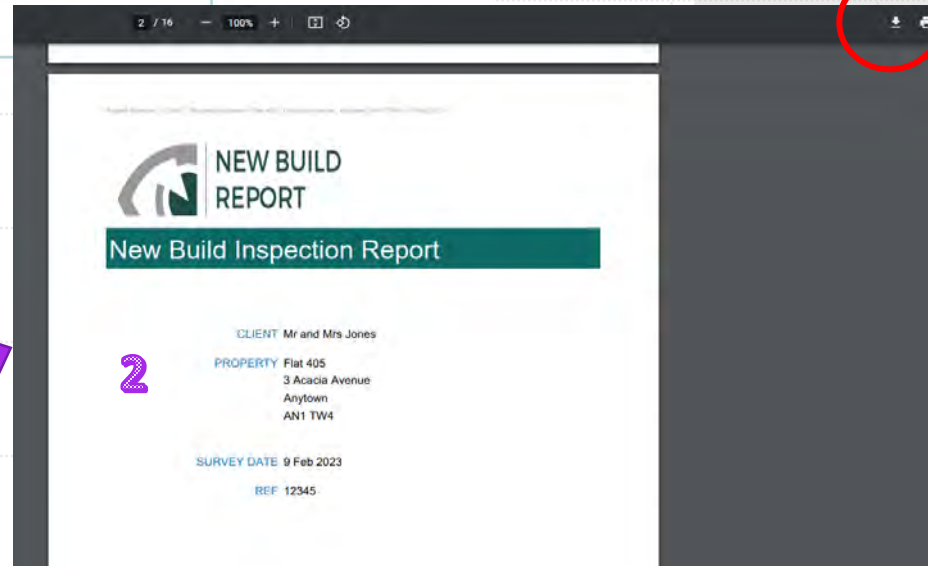
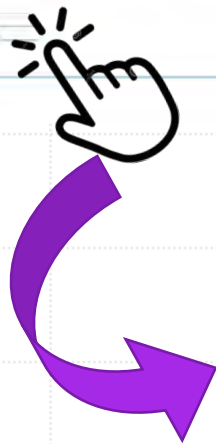


Report Number : 12345 Property Address - Flat 405, 3 Acacia Avenue, Anytown, AN1 TW4

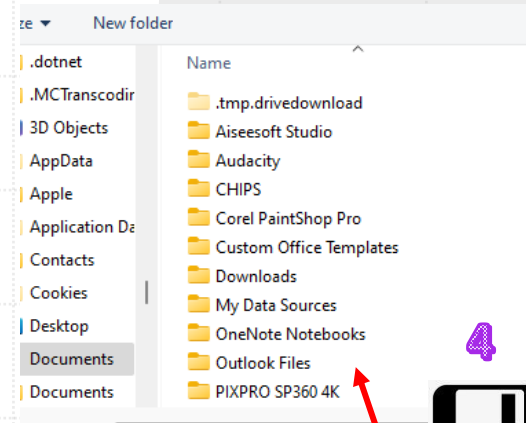
Home Active List Logout



1



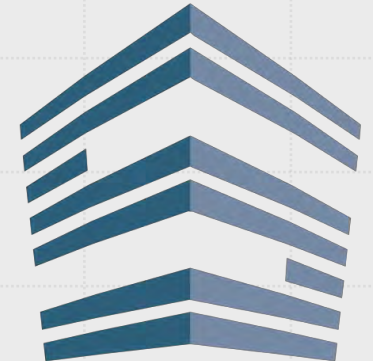
2



4



3



SKYLINE

